

Emerald Valley Intergroup
STEERING COMMITTEE MEETING
June 2, 2008

Present: Tim (Chair), Ted (Member at Large), Kurt (Member at Large), Frank (Member at Large), Angie (Treasurer), Bill A. (Literature), Ric (Meeting Guides), Trecia (Office Coordinator), Lyndee (CPC/PI Chair), Richard (CPC/PI Co-Chair) and Lisa (Secretary)

A. 6:30

Open with Serenity Prayer

B. Introductions and Positions

C. 6:32

Announcements:

1. Bill A. announced they sold \$240 in literature at the Area Assembly.
2. Lyndee shared how much she appreciates our full supply of literature in stock at EVI.
3. We have informally been invited to Lincoln City's Area Assembly, but are holding off formally accepting until we receive "official" invitation.

E. Old Business:

1. Building heat issue: Frank met with our Landlord five times last month. Brochures on contact heat given to L/L. Next month Frank will determine back paid bill amount owed to us for heat.
2. Other building issues: Trecia: We still need the window fixed. It has leaked at least 3 or 4 times since the last time it was "fixed". We did submit a name of a roofer to the L/L.
3. Kurt needs larger stamp for birthday envelopes. It was suggested that this be done on the printer.
4. GROUPS: Please announce birthday envelopes at meetings.
5. Faithful 5'er Display: We need to revise this to accommodate more names. Trecia and Kurt will take the display to Kinkos and find

out how much it would cost to have them revise/add to the display.

F. 6:50

New Business:

1. CPC/PI: Lyndee and Richard presented us with and advised us of packets of information they have created specifically for the medical profession. They have requested space for the packets at the EVI office, both in front (accessible to public) and in back (supplied for front office).

Richard requested that the report of CPC/PI be incorporated into the minutes and referenced to.

GROUPS: Please announce at groups that packets of information for the medical profession are available at EVI. You, as an individual can pick up packets of information for your doctor in preparation for your next medical appointment. Letter to professionals regarding AA is included in the packet.

2. OLD FILES: Trecia inquired as to what to do with old business records in the files and can they be discarded? Kurt and Ric offered to review the records to ascertain if they were appropriate to discard.

OFFICE CREDIT CARD: Trecia also tentatively required, pursuant to a "members's" request, if it would be appropriate for the office to obtain a credit card. The answer is "no."

4. MEETING GUIDES: Ric ran out of meeting guides but has put 480 of the current guides "in hiding" so this does not happen again.
5. LITERATURE: Bill A. placed a literature order for \$1,100. He will do a separate literature order for Lyndee. He is preparing for Summerfest. He needs the receipt book for last July for Summerfest. On average, there is about 60 books per month being sold.

7:35 p.m. Motion to close, seconded and passed. Close with prayer.

Gratefully submitted in the spirit of Love and Service, Lisa J.